



Barstow Area Consortium for Adult Education

Board **AGENDA**

Barstow Community College, Administration Conference Room

Tuesday, June 7, 2022 (2:00 p.m. – 4:00 p.m.)

([Ⓜ]Materials in Board Packet)

DUE TO COVID-19, THIS MEETING WILL BE HELD ON ZOOM; THE PUBLIC IS INVITED TO PARTICIPATE

Meeting URL: <https://barstow-edu.zoom.us/j/92619861144> **Meeting ID: 926 1986 1144**

PLEASE NOTE: Agenda related documents distributed to the BACAE Board for the Board Meeting may be viewed in the President’s Office at Barstow Community College, 2700 Barstow Rd, Barstow, CA 92311. Individuals who require special accommodation, including but not limited to an American sign language interpreter, accessible seating, or documentation in accessible formats, should contact the BACAE Coordinator at erivera@barstow.edu at least two days before the meeting date.

Call to Order: p.m.

Attending:	Voting Member	Voting Member	Attendee
Baker Valley	<input type="checkbox"/> Cecil Edwards	<input type="checkbox"/>	<input type="checkbox"/>
Barstow CC	<input type="checkbox"/> Eva Bagg	<input type="checkbox"/>	<input type="checkbox"/> Terri Walker
Barstow AS	<input type="checkbox"/> Scott Godfrey	<input type="checkbox"/>	<input type="checkbox"/> Michelle Colleoc
Silver Valley	<input type="checkbox"/> Jeff Youskievicz	<input type="checkbox"/> Brice Scott	<input type="checkbox"/>
Consortium Staff	<input type="checkbox"/> Elena Rivera	<input type="checkbox"/> Jackie Diaz	<input type="checkbox"/>

1. [Ⓜ]Approval of Minutes – May 3, 2022

Motion to approve by ; 2nd by

2. Public Comment – Public comment will be allowed on any topic relevant to the BACAE. Pursuant to BACAE Policy, comments are limited to 3 minutes per person. Please begin your comment by stating your name.

3. Closed Session – None Requested

4. Guest Speaker – None

5. Consortium Director’s Report

5.1 Director’s Update

5.2 CAEP Deadlines – Past & Upcoming

- Jun 1: 20/21 and 21/22 Member Expense Report due in NOVA (Q3)
- Jun 30: 20/21 and 21/22 Member Expense Report certified by Consortia in NOVA (Q3)
- June 30: End of Q4
- July 15: Student Data due in TOPSPro (Q4) FINAL
- Aug. 1: Employment and Earnings Follow-up Survey
- Sept. 1: 20/21 and 21/22 Member Expense Report due in NOVA (Q4)
- Sept. 1: July 1, 20221 to June 30, 2022 expenses by program area due (estimates only) in NOVA

- Sept. 14: Annual Plan for 2022-23 due in NOVA (Extended for 2022)
- Sept. 30: 20/21 and 21/22 Member Expense Report certified by Consortia in NOVA (Q4)
- Sept. 30: End of Q1
- Oct. 30: 22/23 Member Program Year Budget and Work Plan due in NOVA (Extended for 2022)
- Oct. 31: Student data due in TOPSPro (Q1)
- Oct. 31: Employment and earnings Follow-up Survey
- Nov. 30: 22/23 Member Program Year Budget and Work Plan certified by Consortia in NOVA (Extended for 2022)

5.2 TTA Update:

5.6 Member Program Update: BAS

5.7 Member Program Update: BCC

5.8 Member Program Update: BVUSD

5.9 Member Program Update: SVUSD

5.10 BCC Fiscal Agent Report

5.11 Marketing & Social Media Update: Phoenix Design – May 2022

6. Discussion Items

6.1 Update: 3-Year Plan 2022-2025

6.2 2022-2023 Annual Plan

7. Action Items – None

7.1 Approval of BACAE 2021-2022 MOU

7.2 Approval of Contract for Phoenix Design for the 2022-2022FY (\$12,000 managed by BCC)

7.3 Vote to amended CFAD per Governor’s revised budget

8. Announcements

8.1 Conferences

- CASAS Summer Institute: June 13 to 16, 2022 – San Diego (In-person & Virtual)
- 2022 GED Annual Conference Registration: July 13-15 – Atlanta, GA
- CAEP Annual Summit – 5th Annual SBC Super-Consortia Regional Professional Day – San Bernardino – 9am to 2pm
- CAEP Summit 2022 – Oct. 25-28 - Virtual

8.2 2022-2023 Board Meeting Dates (2:00 pm – 4:00 pm via Zoom / 1st Tuesday of the Month)

2022-2023	
August 2, 2022	February 7, 2023

September 6, 2022	March 7, 2023
October 4, 2022	April 4, 2023
November 1, 2022	May2, 2023
December 6, 2022	June 6, 2023
January 3, 2023	

9. Adjournment: p.m.

Motion to approve by ; 2nd by