



Barstow Area Consortium for Adult Education

Board **AGENDA**

Barstow Community College, Administration Conference Room

Tuesday, April 5, 2022 (2:00 p.m. – 4:00 p.m.)

([Ⓜ]Materials in Board Packet)

DUE TO COVID-19, THIS MEETING WILL BE HELD ON ZOOM; THE PUBLIC IS INVITED TO PARTICIPATE

Meeting URL: <https://barstow-edu.zoom.us/j/92596070024> **Meeting ID:** 925 9607 0024

PLEASE NOTE: Agenda related documents distributed to the BACAE Board for the Board Meeting may be viewed in the President’s Office at Barstow Community College, 2700 Barstow Rd, Barstow, CA 92311. Individuals who require special accommodation, including but not limited to an American sign language interpreter, accessible seating, or documentation in accessible formats, should contact the BACAE Coordinator at erivera@barstow.edu at least two days before the meeting date.

Call to Order: p.m.

Attending:	Voting Member	Voting Member	Attendee
Baker Valley	<input type="checkbox"/> Cecil Edwards	<input type="checkbox"/>	<input type="checkbox"/>
Barstow CC	<input type="checkbox"/> Eva Bagg	<input type="checkbox"/>	<input type="checkbox"/> Terri Walker
Barstow AS	<input type="checkbox"/> Scott Godfrey	<input type="checkbox"/>	<input type="checkbox"/> Michelle Colleoc
Silver Valley	<input type="checkbox"/> Jeff Youskievicz	<input type="checkbox"/> Brice Scott	<input type="checkbox"/>
Consortium Staff	<input type="checkbox"/> Elena Rivera	<input type="checkbox"/> Jackie Diaz	<input type="checkbox"/>

1. [Ⓜ]Approval of Minutes – February 15, 2022

Motion to approve by ; 2nd by

2. Public Comment – Public comment will be allowed on any topic relevant to the BACAE. Pursuant to BACAE Policy, comments are limited to 3 minutes per person. Please begin your comment by stating your name.

3. Closed Session – None Requested

4. Guest Speaker – None

5. Consortium Director’s Report

5.1 Director’s Update

5.2 CAEP Deadlines – Past & Upcoming

- Mar. 1: Member expense report is due in NOVA - **COMPLETED**
- Mar. 31: 19/20 and 20/21 and 21/22 Member Expense Report certified by Consortia NOVA (Q2) - **COMPLETED**
- Mar. 31: End of Q3
- Apr. 30: Student Data due in TOPSPro (Q3)
- May 2: CFAD for 2022-23 due in NOVA
- Jun 1: 20/21 and 21/22 Member Expense Report due in NOVA (Q3)
- Jun 30: 20/21 and 21/22 Member Expense Report certified by Consortia in NOVA (Q3)
- June 30: End of Q4

- 5.2 TTA Update:
- 5.3 CAEP Updates:
- 5.6 Member Program Update: BAS
- 5.7 Member Program Update: BCC
- 5.8 Member Program Update: BVUSD
- 5.9 Member Program Update: SVUSD
- 5.10 BCC Fiscal Agent Report
- 5.11 Marketing & Social Media Update: Phoenix Design

6. Discussion Items

- 6.1 Update: 3-Year Plan 2022-2025

7. Action Items

- 7.1 Approve Barstow Community College as Consortium Fiscal Agent for the 2022-2023 Fiscal Year
- 7.2 Approve 2022-22 CFAD Allocation & COLA



2022-23 BACAE Allocation **\$964,210**
2022-23 Proposed BACAE COLA **\$51,392**
2022-23 Proposed BACAE Allocation **\$1,015,602**

Agency	2021-22 CFAD	% of Allocation	Portion of COLA based on % of Allocation	2022-23 CFAD
Baker Valley Adult School Total	\$67,495	7%	\$3,597	\$71,092
Barstow Community College Total	\$318,189	33%	\$16,959	\$335,149
Barstow Adult School Total	\$356,757	37%	\$19,015	\$375,773
Silver Valley Adult School Total	\$221,768	23%	\$11,820	\$233,588
		100%		
TOTAL	\$964,209			\$1,015,602

8. Announcements

8.1 Conferences

- COABE National Conference: April 10-13, 2022 – Seattle, WA (In-person)
- CCAE State Conference: May 5-7 – Hollywood (In-person)
- CASAS Summer Institute: June 13 to 16, 2022 – San Diego (In-person & Virtual)

8.2 2020-2021 Board Meeting Dates (2:00 pm – 4:00 pm via Zoom / 1st Tuesday of the Month)

2021-2022
April 5, 2022 – CFAD Vote
May 3, 2022 – 3-Year Plan Draft
June 7, 2022 – Annual Plan Retreat

9. Adjournment: p.m.

Motion to approve by ; 2nd by