



Barstow Area Consortium for Adult Education

Board **AGENDA**

Barstow Community College, Administration Conference Room

Tuesday, April 20, 2021 (2:00 p.m. – 4:00 p.m.)

(<sup>Ⓜ</sup>Materials in Board Packet)

**DUE TO COVID-19, THIS MEETING WILL BE HELD ON ZOOM; THE PUBLIC IS INVITED TO PARTICIPATE**

**ZOOM URL:** <https://barstow-edu.zoom.us/j/94538921984>

PLEASE NOTE: Agenda related documents distributed to the BACAE Board for the Board Meeting may be viewed in the President’s Office at Barstow Community College, 2700 Barstow Rd, Barstow, CA 92311. Individuals who require special accommodation, including but not limited to an American sign language interpreter, accessible seating, or documentation in accessible formats, should contact the BACAE Coordinator at [rivera@barstow.edu](mailto:rivera@barstow.edu) at least two days before the meeting date.

Call to Order: p.m.

Attending:	Voting Member	Voting Member	Attendee
Baker Valley	<input type="checkbox"/> Cecil Edwards	<input type="checkbox"/>	<input type="checkbox"/>
Barstow CC	<input type="checkbox"/> Eva Bagg	<input type="checkbox"/>	<input type="checkbox"/> Herbert English
			<input type="checkbox"/> Pattie Alaimalo
			<input type="checkbox"/> Terri Walker
Barstow AS	<input type="checkbox"/> Scott Godfrey	<input type="checkbox"/> Jeff Malan	<input type="checkbox"/> Michelle Colleoc
Silver Valley	<input type="checkbox"/> Jeff Youskievicz	<input type="checkbox"/> Brice Scott	<input type="checkbox"/>
Consortium Staff	<input type="checkbox"/> Elena Rivera	<input type="checkbox"/> Mitch Rosin	<input type="checkbox"/> Jackie Diaz

1. <sup>Ⓜ</sup>Approval of Minutes – March 16, 2021

Motion to approve by ; 2<sup>nd</sup> by

2. Public Comment – Public comment will be allowed on any topic relevant to the BACAE. Pursuant to BACAE Policy, comments are limited to 3 minutes per person. Please begin your comment by stating your name.

3. Closed Session – None Requested

4. Consortium Director’s Report

4.1. <sup>Ⓜ</sup> California Adult Education Program: Notice of Selection of Targeted Technical Assistance (TTA) for Consortia Effectiveness

- A. Analysis of CAEP data (student outcomes, persistence, enrollment etc. in CASAS TE, local MIS, LaunchBoard, etc.)
  - B. CAEP Consortium Self-Assessment (update to the CAEP Consortium Self-Assessment document from the 2019 Three-Year Plan)
  - C. Program Improvement Plan (July 2021 – December 2022)
- Due Date: Jun 30, 2021

4.2 CAEP Deadlines – Upcoming

April 2021

- Apr 30: Student Data due in TOPSPro (Q3)

May 2021

- May 2: CFAD for 2021-22 due in NOVA

June 2021

- Jun 1: 19/20 & 20/21 Member Expense Report due in NOVA (Q3)
- Jun 30: 19/20 & 20/21 Member Expense Report certified by Consortia in NOVA (Q3)
- Jun 30: End of Q4
- Jun 30: Targeted Technical Assistance (TTA) Documents Due:

4.3 CAEP Updates

- Introduction to CAEP State Priorities (PPT and Handout)
- Student Funding in Adult Education Programs (CDE Memo)
- AB1491: Proposed State Legislation on Unspent Carryover Funds

4.4 Member Program Update: BAS

4.5 Member Program Update: BCC

4.6 Member Program Update: BVUSD

4.7 Member Program Update: SVUSD

4.8 BCC Fiscal Agent Report


4.9 Marketing & Social Media Update: Phoenix Design

5. Discussion Items – NONE

6. Action Items

6.1 Approve Barstow Community College as consortium Fiscal Agent for the 2021-22 Fiscal Year

6.2 Approve 2021-22 CFAD Allocation & COLA

					
<b>2020-21 BACAE Allocation</b>	<b>\$926,679</b>				
<b>2021-22 Proposed BACAE COLA</b>	<b>\$13,899</b>				
<b>2021-22 Proposed BACAE Allocation</b>	<b>\$940,578</b>				
<b>Agency</b>	<b>2020-21 CFAD</b>	<b>% of Allocation</b>		<b>Portion of COLA based on % of Allocation</b>	<b>Tentative 2021-22 CFAD</b>
Baker Valley Adult School					
<b>TOTAL</b>	\$64,348	7%		\$965	\$65,313
Barstow Community College					
<b>TOTAL</b>	\$308,455	33%		\$4,626	\$313,081
Barstow Adult School					
<b>TOTAL</b>	\$345,507	37%		\$5,182	\$350,689
Silver Valley Adult School					
<b>TOTAL</b>	\$208,369	22%		\$3,125	\$211,494
<b>TOTAL</b>	<b>\$926,679</b>				<b>\$940,578</b>

## 7. Announcements

### 7.1 Conferences

- April 21 – 23, 2021: CCAE – Virtual
- April 30 – May 1, 2021: Career Non-Credit Education Institute – Virtual
- June 17 – 18; 22 – 23, 2021: CASAS – Virtual

### 7.2 2020-2021 Board Meeting Dates (2:00 pm – 4:00 pm via Zoom / 3<sup>rd</sup> Tuesday of the Month)

<b>2021</b>
May 18, 2021
June 15, 2021 – Annual Plan Retreat

### 7.3 BACAE Working Group Meetings (Zoom)

<b>2021</b>
May 13, 2021

8. Adjournment: p.m.