



Barstow Area Consortium for Adult Education

Board **AGENDA**

Barstow Community College, Administration Conference Room

Tuesday, June 23, 2020 (11:00 a.m. – 1:00 p.m.)

(Materials in Board Packet)

DUE TO COVID-19, THIS MEETING WILL BE HELD ON ZOOM; THE PUBLIC IS INVITED TO PARTICIPATE

ZOOM URL: <https://cccconfer.zoom.us/j/91309887799>

PLEASE NOTE: Agenda related documents distributed to the BACAE Board for the Board Meeting may be viewed in the President’s Office at Barstow Community College, 2700 Barstow Rd, Barstow, CA 92311. Individuals who require special accommodation, including but not limited to an American sign language interpreter, accessible seating, or documentation in accessible formats, should contact the BACAE Coordinator at erivera@barstow.edu at least two days before the meeting date.

Call to Order: p.m.

Attending:	Voting Member	Voting Member	Attendee
Baker Valley	<input type="checkbox"/> Ronda Tremblay	<input type="checkbox"/> Eric Huynh	<input type="checkbox"/>
Barstow CC	<input type="checkbox"/> Eva Bagg	<input type="checkbox"/> Karen Kane	<input type="checkbox"/> Pattie Alaimalo
			<input type="checkbox"/> Terri Walker
Barstow AS	<input type="checkbox"/> Scott Godfrey	<input type="checkbox"/> Jeff Malan	<input type="checkbox"/> Carrie O’Neal
Silver Valley	<input type="checkbox"/> Jeff Youskievicz	<input type="checkbox"/> Michael Cox	<input type="checkbox"/>
Consortium Staff	<input type="checkbox"/> Elena Rivera	<input type="checkbox"/> Mitch Rosin	<input type="checkbox"/> Jackie Diaz

1. Approval of Minutes – May 14, 2020

Motion to approve by ; 2nd by

2. Public Comment – Public comment will be allowed on any topic relevant to the BACAE. Pursuant to BACAE Policy, comments are limited to 3 minutes per person. Please begin your comment by stating your name.

3. Closed Session – None Requested

4. Consortium Director’s Report

4.1 a. CAEP Deadlines - Upcoming

June 2020

Jun 1: 18/19 and 19/20 Member Expense Report due in NOVA (Q3) - SUBMITTED

Jun 30: 18/19 and 19/20 Member Expense Report certified by Consortia in NOVA (Q3)

Jun 30: End of Q4

August 2020

Aug 1: Student Data due in TOPSPro (Q4) FINAL

Aug. 15: Annual Plan for 2020-21 due in NOVA

4.2 a. CAEP Guidance

- CDE: Adult Ed. Remote Testing Policy Memo – May 2020

- CAEP: Weekly Friday “Office Hour” Webinars with Open Q & A

- CAEP: CFAD Revision Process (PowerPoint and Guidance Memo)

- CASAS: Remote Testing Webinar – June 11, 2020

- 4.3 ESL Marketing and Recruitment (Due to COVID-19, we will implement at a later date.)
- 4.4 Member Program Update: BAS
- S. Godfrey:
- 4.5 Member Program Update: BCC
- E. Bagg:
- 4.6 Member Program Update: BVUSD
- R. Tremblay:
- 4.7 Member Program Update: SVUSD
- J. Youskievicz:
- 4.8 BCC Fiscal Agent Report
- T. Walker:
- 4.9 Marketing & Social Media Update: Phoenix Design
- Phoenix Design:

5. Discussion Items

- 5.1 Annual Plan Discussion

6. Action Items

- 6.1 Approve the 2020-21 CFAD revision per Governor’s May Revised Budget cut of 12.105%

2019-20 BACAE Allocation	\$926,679
2020-21 Proposed BACAE COLA	\$21,221
2020-21 Proposed BACAE Allocation	\$947,900
May Revise Budget Cut	\$114,748
Revised 2019-20 BACAE Allocation	\$833,152

2020-2021 CFAE with May Revise						Budget Cut		
Agency	2019-20 CFAD	% of Allocation	COLA PARKED WITH FISCAL AGENT	Governor's February Allocation (CFAD)	12.1055314889466%	COLA PARKED WITH FISCAL AGENT	Revised CFAD Allocation 2020-2021	
Baker Valley Adult School								
TOTAL	\$64,348	7%		\$64,348	\$7,790		\$56,558	
Barstow Community College			\$21,221	\$329,676	\$39,909	\$18,652	\$289,767	
TOTAL	\$308,455	33%		\$345,507	\$41,825		\$303,682	
Barstow Adult School				\$208,369	\$25,224		\$183,145	
TOTAL	\$345,507	37%		\$208,369	\$25,224		\$183,145	
Silver Valley Adult School								
TOTAL	\$208,369	22%		\$947,900	\$114,748		\$833,152	
TOTAL	\$926,679			\$947,900	\$114,748		\$833,152	

7. Announcements

- 7.1 Upcoming Conferences

- COABE – Virtual June 29 - July 2, 2020 **AND** July 6 - July 9, 2020
- CAEP Director’s Meeting – Virtual October 5, 2020
- CAEP Summit – Virtual October 26-29, 2020

7.3 2020-2021 Board Meeting Dates (2:00 pm – 4:00 pm via Zoom / 3rd Tuesday of the Month)

July – No Meeting	January 19, 2021
*August 12, 2020 – Vote on Annual Plan	February 16, 2021
September 15, 2020	March 16, 2021
October 20, 2020	April 20, 2021
November 17, 2020	May 18, 2021
December 15, 2020	June 15, 2021

8. Adjournment: p.m.

Motion by ; 2nd by