



Barstow Area Consortium for Adult Education

Board **AGENDA**

Barstow Community College, Administration Conference Room

Thursday, May 14, 2020 (2:00 p.m. – 4:00 p.m.)

(stMaterials in Board Packet)

DUE TO COVID-19, THIS MEETING WILL BE HELD ON ZOOM; THE PUBLIC IS INVITED TO PARTICIPATE

ZOOM URL: <https://cccconfer.zoom.us/j/92118689923>

PLEASE NOTE: Agenda related documents distributed to the BACAE Board for the Board Meeting may be viewed in the President’s Office at Barstow Community College, 2700 Barstow Rd, Barstow, CA 92311. Individuals who require special accommodation, including but not limited to an American sign language interpreter, accessible seating, or documentation in accessible formats, should contact the BACAE Coordinator at erivera@barstow.edu at least two days before the meeting date.

Call to Order: p.m.

Attending:	Voting Member	Voting Member	Attendee
Baker Valley	<input type="checkbox"/> Ronda Tremblay	<input type="checkbox"/> Eric Huynh	<input type="checkbox"/>
Barstow CC	<input type="checkbox"/> Eva Bagg	<input type="checkbox"/> Karen Kane	<input type="checkbox"/> Pattie Alaimalo
			<input type="checkbox"/> Terri Walker
Barstow AS	<input type="checkbox"/> Scott Godfrey	<input type="checkbox"/> Jeff Malan	<input type="checkbox"/> Carrie O’Neal
Silver Valley	<input type="checkbox"/> Jeff Youskievicz	<input type="checkbox"/> Michael Cox	<input type="checkbox"/>
Consortium Staff	<input type="checkbox"/> Elena Rivera	<input type="checkbox"/> Mitch Rosin	<input type="checkbox"/> Jackie Diaz

1. stApproval of Minutes – April 16, 2020
Motion to approve by ; 2nd by

2. Public Comment – Public comment will be allowed on any topic relevant to the BACAE. Pursuant to BACAE Policy, comments are limited to 3 minutes per person. Please begin your comment by stating your name.

3. Closed Session – None Requested

4. Consortium Director’s Report

4.1 a. CAEP Deadlines - Upcoming

April 2020

Apr 30: Student Data due in TOPSPro (Q3) – SUBMITTED

May 2020

May 2: CFADs for 2020-21 due in NOVA – SUBMITTED

June 2020

Jun 1: 18/19 and 19/20 Member Expense Report due in NOVA (Q3)

Jun 30: 18/19 and 19/20 Member Expense Report certified by Consortia in NOVA (Q3)

Jun 30: End of Q4

4.2 a. CAEP Guidance

- CAEP Fiscal Update: Expecting multiple State Budget Revisions (May, August, etc.)
- CAEP: Weekly Friday “Office Hour” webinars with open Q & A
- stCASAS: Remote Testing Webinar

- 4.3 ESL Marketing and Recruitment (Due to COVID-19, we will implement at a later date.)
- 4.4 Member Program Update: BAS
- S. Godfrey:
- 4.5 Member Program Update: BCC
- E. Bagg:
- 4.6 Member Program Update: BVUSD
- R. Tremblay:
- 4.7 Member Program Update: SVUSD
- J. Youskievicz:
- 4.8 BCC Fiscal Agent Report
- T. Walker:
- 4.9 Marketing & Social Media Update: Phoenix Design
- Phoenix Design:

5. Discussion Items

- 5.1 Preparing for Annual Plan Discussion in June

6. Action Items

- 6.1 Authorize Consortium Director to proportionally adjust CFAD allocations through an allocation amendment in NOVA based on Governor’s Revised Budget.

7. Announcements

- 7.1 June 18, 2020 – Annual Plan Retreat (2:00 pm – 4:00 pm via ZOOM)
- 7.2 Upcoming Conferences
 - CASAS Summer Institute **CANCELLED** June 22 – 25, 2020 Garden Grove, CA
 - GED Annual Conference **TBD** July 27-29, 2020 Atlanta, GA
 - COABE Conference **RESCHEDULED** August 16-18, 2020 Baltimore, MD

- 7.3 2020-2021 Board Meeting Dates (2:00 pm – 4:00 pm via Zoom / 3rd Tuesday of the Month)

July – No Meeting	January 19, 2021
*August 12, 2020 – Vote on Annual Plan	February 16, 2021
September 15, 2020	March 16, 2021
October 20, 2020	April 20, 2021
November 17, 2020	May 18, 2021
December 15, 2020	June 15, 2021

8. Adjournment: p.m.

Motion by ; 2nd by