



Barstow Area Consortium for Adult Education

Board **AGENDA**

Barstow Community College, Administration Conference Room

Thursday, April 16, 2020 (2:00 p.m. – 4:00 p.m.)

(stMaterials in Board Packet)

DUE TO COVID-19, THIS MEETING WILL BE HELD ON ZOOM; THE PUBLIC IS INVITED TO PARTICIPATE

ZOOM URL: <https://cccconfer.zoom.us/j/937928708>

PLEASE NOTE: Agenda related documents distributed to the BACAE Board for the Board Meeting may be viewed in the President’s Office at Barstow Community College, 2700 Barstow Rd, Barstow, CA 92311. Individuals who require special accommodation, including but not limited to an American sign language interpreter, accessible seating, or documentation in accessible formats, should contact the BACAE Coordinator at erivera@barstow.edu at least two days before the meeting date.

Call to Order: p.m.

Attending:	Voting Member	Voting Member	Attendee
Baker Valley	<input type="checkbox"/> Ronda Tremblay	<input type="checkbox"/> Eric Huynh	<input type="checkbox"/>
Barstow CC	<input type="checkbox"/> Eva Bagg	<input type="checkbox"/> Karen Kane	<input type="checkbox"/> Pattie Alaimalo
			<input type="checkbox"/> Terri Walker
Barstow AS	<input type="checkbox"/> Scott Godfrey	<input type="checkbox"/> Jeff Malan	<input type="checkbox"/> Carrie O’Neal
Silver Valley	<input type="checkbox"/> Jeff Youskievicz	<input type="checkbox"/> Michael Cox	<input type="checkbox"/>
Consortium Staff	<input type="checkbox"/> Elena Rivera		

1. stApproval of Minutes – March 12, 2020
Motion to approve by ; 2nd by

2. Public Comment – Public comment will be allowed on any topic relevant to the BACAE. Pursuant to BACAE Policy, comments are limited to 3 minutes per person. Please begin your comment by stating your name.

3. Closed Session – None Requested

4. Consortium Director’s Report

4.1 a. CAEP Deadlines - Upcoming

April 2020

Apr 30: Student Data due in TOPSPro (Q3)

May 2020

May 2: CFADs for 2020-21 due in NOVA

June 2020

Jun 1: 18/19 and 19/20 Member Expense Report due in NOVA (Q3)

Jun 30: 18/19 and 19/20 Member Expense Report certified by Consortia in NOVA (Q3)

Jun 30: End of Q4

4.2 a. CAEP Guidance

- stCAEP Fiscal Update Webinar (March 6, 2020)

- stCASAS Distance Learning Webinar (March 25, 2020)

- stCASAS Recording Distance Learning in TOPSpro Webinar (April 2, 2020)

- 4.3 [Ⓜ]US Department of Education – OCTAE Guidance Memo (March 27, 2020)
- 4.4 ESL Marketing and Recruitment
- 4.5 Member Program Update: BAS
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- 4.6 Member Program Update: BCC
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- 4.7 Member Program Update: BVUSD
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- 4.8 Member Program Update: SVUSD
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- 4.9 BCC Fiscal Agent Report
- 4.10 [Ⓜ]Marketing & Social Media Update: Phoenix Design
 - Social Media Report

5. Discussion Items

- 5.1 [Ⓜ]CAEP CFAD 2020-2021 Preliminary Allocations Memo
- 5.2 [Ⓜ]CFAD 2020-2021 State Preliminary Allocations

6. Action Items

- 6.1 Confirm Barstow Community College as Fiscal Agent for 2020-2021
- 6.2 [Ⓜ]2020-2021 CFAD Allocation

7. Announcements

- 7.1 2019-20 BACAE Board Meeting Schedule (2:00 pm in BCC President’s Conference Room):

May 14, 2020	July - DARK
June 18, 2020 – Annual Plan Retreat	August 15, 2020 – Annual Plan Due

- 7.2 Upcoming Conferences
 - CASAS Summer Institute **TBD** June 22 – 25, 2020 Garden Grove, CA
 - GED Annual Conference **TBD** July 27-29, 2020 Atlanta, GA
 - COABE Conference **RESCHEDULED** August 16-18, 2020 Baltimore, MD

8. Adjournment: p.m.

- Motion by ; 2nd by