



Barstow Area Consortium for Adult Education

Board **AGENDA**

Barstow Community College, Administration Conference Room

Thursday, January 23, 2020 (2:00 p.m. – 4:00 p.m.)

(*Materials in Board Packet)

PLEASE NOTE: Agenda related documents distributed to the BACAE Board for the Board Meeting may be viewed in the President’s Office at Barstow Community College, 2700 Barstow Rd, Barstow, CA 92311. Individuals who require special accommodation, including but not limited to an American sign language interpreter, accessible seating, or documentation in accessible formats, should contact the BACAE Coordinator at erivera@barstow.edu at least two days before the meeting date.

Call to Order: 2:02 p.m.

Attending:	Voting Member	Voting Member	Attendee
Baker Valley	<input type="checkbox"/> Ronda Tremblay	<input type="checkbox"/> Eric Huynh	<input type="checkbox"/>
Barstow CC	<input type="checkbox"/> Eva Bagg	<input type="checkbox"/> Karen Kane	<input type="checkbox"/> Pattie Alaimalo
			<input type="checkbox"/> Terri Walker
Barstow AS	<input type="checkbox"/> Scott Godfrey	<input type="checkbox"/> Jeff Malan	<input type="checkbox"/> Carrie O’Neal
Silver Valley	<input type="checkbox"/> Jeff Youskievicz	<input type="checkbox"/> Michael Cox	<input type="checkbox"/>
Consortium Staff	<input type="checkbox"/> Elena Rivera		

1. stApproval of Minutes – December 12, 2019
Motion to approve by ; 2nd by

2. Public Comment – Public comment will be allowed on any topic relevant to the BACAE. Pursuant to BACAE Policy, comments are limited to 3 minutes per person. Please begin your comment by stating your name.

3. Closed Session – None Requested

4. Consortium Director’s Report

4.1 a. CAEP Deadlines - Upcoming
January 2020

Jan 31: Student Data due in TOPSPro (Q2)

February 2020

Feb 28: Preliminary allocations for 2020-21 and 2021-22 released

March 2020

Mar 1: 17/18 and 18/19 and 19/20 Member Expense Report due in NOVA (Q2)

Mar 1: Close out of 17/18 Member Funds due in NOVA

Mar 31: 17/18 and 18/19 and 19/20 Member Expense Report certified by Consortia by NOVA (Q2)

Mar 31: Close out of 17/18 funds in NOVA certified by Consortia in NOVA

Mar 31: End of Q3

b. SBC Directors Meeting – January 22, 2020 – Report Out

4.2 Member Program Update: BAS

4.3 Member Program Update: BCC

4.4 Member Program Update: BVUSD

4.5 Member Program Update: SVUSD

- 4.6 Marketing & Social Media Update: Phoenix Design
- 4.7 BCC Fiscal Agent Report:
- 4.8 BACAE WIOA II Application Update

5. Discussion Items – BACAE Annual Plan Mid-Year Review 2019-20

6. Action Items – None

7. Announcements

7.1 2019-20 BACAE Board Meeting Schedule (2:00 pm in BCC President’s Conference Room):

January 23, 2020 – Mid-Year Review	February 20, 2020
March 12, 2020 – CFAD Review	April 16, 2020 – CFAD Vote
May 14, 2020	June 18, 2020 – Annual Plan Retreat

7.2 Upcoming Conferences

- ACCE Conference January 29-31, 2020 Sacramento, CA
- Non-Credit MIS Data & Account. February 28, 2020 San Bernardino, CA
- Tech. Learning Symposium March 6-8, 2020 Sacramento, CA
- COABE Conference April 6-8, 2020 Baltimore, MD
- CCAE Conference April 23-25, 2020 Sacramento, CA
- CASAS Summer Institute June 22 – 25, 2020 Garden Grove, CA

7.3 BACAE Work Group Meetings

- a. January 9, 2020: 3:00-5:00 @ BCC – Report Out
- b. March 19, 2020: 3:00-5:00 @ BAS – Date Change

8. Adjournment: 2:43 p.m.

- Motion by ; 2nd by