



**Barstow Area Consortium for Adult Education
Board AGENDA
Barstow Community College, President's Conference Room
Thursday March 14, 2019 (2:00 p.m. – 4:00 p.m.)
(*Materials in Board Packet)**

PLEASE NOTE: Agenda related documents distributed to the BACAE Board for the Board Meeting may be viewed in the President's Office at Barstow Community College, 2700 Barstow Rd, Barstow, CA 92311. Individuals who require special accommodation, including but not limited to an American sign language interpreter, accessible seating, or documentation in accessible formats, should contact the BACAE Coordinator at BarstowAEGB@gmail.com at least two days before the meeting date.

Call to Order: 2:00 – No Quorum

Attending:	Voting Member	Voting Member	Attendee
Baker Valley	<input type="checkbox"/> Ronda Tremblay	<input type="checkbox"/> Eric Huynh	<input type="checkbox"/>
Barstow CC	<input type="checkbox"/> Eva Bagg	<input type="checkbox"/> Karen Kane	<input type="checkbox"/> Pattie Granados
			<input type="checkbox"/> Elias Valencia
Barstow AS	<input type="checkbox"/> Scott Godfrey	<input type="checkbox"/> Jeff Malan	<input type="checkbox"/> Carrie O'Neal
Silver Valley	<input type="checkbox"/> Jeff Youskievicz	<input type="checkbox"/> Michael Cox	<input type="checkbox"/>

1. [▫]Approval of Minutes – January 17, 2019 Motion by ; 2nd by
[▫]Approval of Minutes – February 21, 2019 Motion by ; 2nd by

2. Public Comment – Public comment will be allowed on any topic relevant to the BACAE. Pursuant to BACAE Policy, comments are limited to 3 minutes per person. Please begin your comment by stating your name.

3. Closed Session – None Requested

4. Reports/Information Items
 - 4.1 Consultant's Report
 - a. AEP Deadlines - Upcoming
 - March 1, 2019 – 2018-19 Q2 Expenses due in NOVA – COMPLETED
 - Review of Member Expenses and Remaining Balance for 2017-18
 - March 31, 2019 – Q2 Consortium Certification due in NOVA
 - March 31, 2019 – NOVA to close out 2016-17 Funds
 - April 30, 2019 – Q3 DIR Due to aebg@casas.org & copy to M. Rosin
 - **May 2, 2019 – 2019-20 CFAD Due in NOVA**
 - June 1, 2019 – 2018-19 Q3 Expenses due in NOVA
 - **June 7, 2019 – 2019-2022 Three-Year Plan due in NOVA**
 - Jun 17: Data and Accountability Budget Revisions are due
 - June 30, 2019 – Q2 Consortium Certification due in NOVA
 - **June 30, 2019 – Data & Accountability Close Out in MIS System (FRC)**
 - June 30, 2019 – 2018-19 Q4 Ends
 - **July 31, 2019 – Full Year DIR due to aebg@casas.org & new Coordinator**
 - July 31, 2019 – 2018-19 Full Year Expenses due in NOVA
 - **August 15, 2019 – 2019-20 Annual Plan due in NOVA**
 - **August 26, 2019 – Practice with Promise Report Due**
 - September 1, 2019 – 2018-19 Q4 Expenses due in NOVA
 - **December 31, 2019 – End of 2017-18 FY Allocations**

- b. CAEP State Guidance – Archived on <https://caladulthood.org/Administrators>
 - ^aCAEP State Letter
 - ^aCAEP Preliminary Allocation for 2019-20 = \$27,900 / \$834,250
- c. Review of Three-Year Plan Draft
- d. Report-out: OTAN TDL Symposium (March 1-2, 2019 – La Puente, CA)
- e. Report-out: Educating for Careers (March 3-5, 2019 – Sacramento, CA)
- f. ^aSB County WBD LMI Report – Adult Education Focus
- g. Consultant Days

Apr 17 & 18	May 14 & 16	Jun 5 & 6
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- h. Consultant Transition Plan

- 4.2 Member Program Update: BAS
- 4.3 Member Program Update: BCC
- 4.4 Member Program Update: BVUSD
- 4.5 Member Program Update: SVUSD
- 4.6 Consortium Director Hiring Update
- 4.7 Marketing & Media Manager Report
- 4.8 BUSD Fiscal Agent Report: 2016-17 Close Out
- 4.9 BUSD Fiscal Agent Report: Data & Accountability Allocation
 - All funds spent; BUSD to close out in Chancellor’s MIS System by June 30, 2019
- 4.10 BCC Fiscal Agent Report: 2018-19

5. Discussion Items – None

- 5.1 ^aCFAD Allocations
 - Proposed CFAD 2019/20 Allocations

6. Action Items – None

7. Announcements

- 7.1 2018-19 BACAE Board Meeting Schedule (2:00 pm in BCC President’s Conference Room):

April 18, 2019 Vote on CFAD	May 16, 2019 Vote on Three-Year Plan	June 6, 2019 Annual Plan Retreat
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8. Adjournment: p.m.

- Motion by ; 2nd by